SUMNER COUNTY EDUCATIONAL SERVICES, INTERLOCAL District 619

**Board of Directors Meeting**

2612 North A St., Wellington, KS 67152

December 16, 2024

7:00 PM

BOARD MINUTES

1. **Call Meeting to Order**- The meeting was called to order by Board President Tiffani Callaway at 7 pm with all 5 board members present.

**Board Members Present**: Don Minor, USD 509; Cindi Terry, USD 358; Carl Zimmerman, USD357; [Kordell Kattenberg](mailto:kkattenberg@usd360.com), USD 360 and Tiffani Callaway, USD 359

**Staff Members Present**: Amanda Lowrance, Director; Hannah Hemberger, Asst. Director, Dave Martin, SCA Principal and Candi McMinn, Board Clerk

1. **Additions to the Agenda**
   1. G.d.Health Plan
2. **Approval of Agenda**

Kordell Kattenberg made a motion to approve the agenda as amended and presented.

Seconded: Cindi Terry Motion Carried 5-0

1. **Audience with the Public**
2. **Consent Items**
   1. Approval of Minutes of Previous Meeting
   2. Approval of Bills

Don Minor made a motion to approve consent items a -b as presented.

Seconded: Carl Zimmerman Motion Carried: 5-0

1. **Reports**
   1. Director’s Report/Calendar
   2. Sumner County Academy
   3. Financial Report
2. **Discussion Items**
   1. Staffing Updates
   2. Board Policy Updates
   3. Director’s Evaluation
   4. Health Plan
3. **Action Items**
   1. Teacher Apprentice

Kordell Kattenberg made a motion to approve Anna McMinn as a transferring Teacher Apprentice to 619 for Spring 2025.

Seconded: Don Minor Motion Carried: 5-0

* 1. Teacher Apprentice Mentors

Cindi Terry made a motion to approve Jennie Willard, Taylor Johnson, and Abbi Willert as Teacher Apprentice Mentors for Spring 2025 to receive $750 for the semester through the KSDE teacher apprentice grant.

Seconded: Kordell Kattenberg Motion Carried: 5-0

* 1. Bookkeeper

Kordell Kattenberg made the motion to approve Dara Smythe as the 619 bookkeeper at $17.00 an hour, beginning December 20, 2024 to shadow Lori Zimmerman prior to her last day.

Seconded: Cindi Terry Motion Carried: 5-0

* 1. Designation of Signer for Valley State Bank

Don Minor made the motion for Dara Smythe to replace Lori Zimmerman on all Valley State Bank accounts effective December 20, 2024. Dara Smythe will be the new signer on behalf of 619 effective December 20, 2024.

Seconded: Kordell Kattenberg Motion Carried: 5-0

* 1. Auditor

Kordell Kattenberg made the motion to approve continuing our contract with BFR, CPA, LLC to perform the audit for the 2024-2025 school year to occur upon the completion of the 2025 school year at the rate of $8,850.

Seconded: Don Minor Motion Carried: 5-0

1. **Executive Sessions**
   1. Personnel

Tiffani Callaway moved the board go into executive session to discuss Certified personnel matter pursuant to the non-elected personnel exception under KOMA, and the open meeting will resume in the boardroom at 7:55 pm. The board asked for Amanda Lowrance and Hannah Hemberger to attend.

Seconded: Don Minor Motion Carried: 5-0

* 1. Students

***The Board was back in open session at 7:55pm.***

Tiffani Callaway moved the board go into executive session to discuss student placement pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA, and the open meeting will resume in the boardroom at 8:08 pm. The board asked for [Amanda Lowrance](mailto:alowrance@d619.org) and [Hannah Hemberger](mailto:hhemberger@d619.org) to attend.

Seconded: Don Minor Motion Carried: 5-0

***The Board was back in open session at 8:08 pm.***

Tiffani Callaway moved the board go into executive session to discuss student placement pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA, and the open meeting will resume in the boardroom at 8:13 pm. The board asked for [Amanda Lowrance](mailto:alowrance@d619.org) and [Hannah Hemberger](mailto:hhemberger@d619.org) to attend.

Seconded: Don Minor Motion Carried: 5-0

***The Board was back in open session at 8:13 pm.***

Tiffani Callaway moved the board go into executive session to discuss a student matter pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA, and the open meeting will resume in the boardroom at 8:24 pm. The Board asked for [Amanda Lowrance](mailto:alowrance@d619.org) and Hannah Hemberger to attend.

Seconded: Don Minor Motion Carried: 5-0

***The Board was back in open session at 8:24pm.***

Tiffani Callaway moved the board go into executive session to discuss a student matter pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA, and the open meeting will resume in the boardroom at 8:30 pm. The Board asked for [Amanda Lowrance](mailto:alowrance@d619.org) and Hannah Hemberger to attend.

Seconded: Don Minor Motion Carried: 5-0

***The Board was back in open session at 8:30 pm.***

Tiffani Callaway moved the board go into executive session to discuss a student matter pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA, and the open meeting will resume in the boardroom at 8:35 pm. The Board asked for [Amanda Lowrance](mailto:alowrance@d619.org) and Hannah Hemberger to attend.

Seconded: Don Minor Motion Carried: 5-0

***The Board was back in open session at 8:35 pm.***

* 1. Negotiations

a.Personnel(revisited)

Tiffani Callaway moved the board go into executive session to discuss a personnel matter pursuant to the non-elected personnel exception under KOMA and the open meeting will resume in the boardroom at 8:42 pm.

Seconded: Don Minor Motion Carried: 5-0

***The Board was back in open session at 8:42 pm.***

Tiffani Callaway moved the board go into executive session to discuss a personnel matter pursuant to the exception relating to actions and the open meeting will resume in the boardroom at 8:47 pm.

Seconded: Don Minor Motion Carried: 5-0

***The Board was back in open session at 8:47 pm.***

J**. Adjourn**

The meeting was adjourned at 8:48 pm by Board President Tiffani Callaway.

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Approve Attest Date