SUMNER COUNTY EDUCATIONAL SERVICES, INTERLOCAL District 619

**Board of Directors Meeting**

2612 North A St., Wellington, KS 67152

June 24, 2024

7:00 PM

Board Minutes

1. **Call Meeting to Order**- The meeting was called to order at 7:00 pm by Board President Tiffani Callaway, with five members present. We have a quorum.

**Board Members Present**: Sally Cox, USD 357; Tiffani Callaway, USD 359; Cindi Terry, USD 358; Chris Baker(alternate), USD 360 and Don Minor, USD 509.

**Staff/Guest Present**: Amanda Lowrance,619 Director; Hannah Hemberger, Asst. Director and Candi McMinn, 619 Board Clerk.

1. **Additions to the Agenda**
   1. Addition G.l. and H.m. Technology
   2. Addition G.m. and H.n. Transportation
   3. Addition G.n. and H.o. Assistant Director
   4. Addition G.o. and H. p. Malibu Update and Recommendations
2. **Approval of Agenda**

Don Minor made the motion to approve the agenda as amended and presented.

Seconded: Chris Baker Motion Carried: 5-0

1. **Audience with the Public**
2. **Consent Items**
   1. Approval of Minutes of Previous Meeting
   2. Approval of Bills

Don Minor made the motion to approve the consent items as presented.

Seconded: Cindi Terry Motion Carried: 5-0

1. **Reports**
   1. Director’s Report/Calendar
   2. Sumner County Academy
   3. Financial Report
2. **Discussion Items**
   1. ESY contract
   2. Insurance Information and Cost
   3. District Assessments
   4. Negotiations
   5. Orion Membership
   6. Budget Projections
   7. Policy Updates
   8. Harris Fund Accounting
   9. Para Presentation - Merit Pay
   10. Teacher mentors
   11. SCA Contract with 353
   12. Disposal of Technology
   13. Transportation Pay Percentage Increase
   14. Assistant Director Percentage Increase
   15. Malibu Update and Recommendations
3. **Action Items**
   1. ESY Contract - Amanda Lowrance recommends Emily Beck be approved to transport and teach summer school in Argonia.

Chris Baker made the motion to approve Emily Beck to transport and teach summer school in Argonia.

Seconded: Don Minor Motion Carried:5-0

* 1. United Healthcare Renewal - Amanda Lowrance recommends the continuation of our contract for insurance through United Healthcare for the 2024-2025 school year with a 4% premium increase.

Don Minor made the motion to continue our contract for insurance through United Healthcare for the 2024-2025 school year with a 4% premium increase.

Seconded: Chris Baker Motion Carried:5-0

* 1. District Assessments - Amanda Lowrance recommends approval of the district assessment increase of 7.16% which has been approved by all member districts BOEs.

Don Minor made the motion to approve the districts assessment increase of 7.16% which has been approved by all member districts BOEs.

Seconded: Chris Baker Motion Carried: 5-0

* 1. New Teacher Contract - Amanda Lowrance recommends Charlene Ward for the Interrelated Caldwell 6-12 teaching position for the 2024-2025 school year.

Chris Baker made the motion to approve Charlene Ward for the Interrelated Caldwell 6-12 teaching position for the 2024-2025 school year.

Seconded: Cindi Terry Motion Carried:5-0

* 1. Negotiations
     1. Amanda Lowrance recommends ratifying the negotiated agreement for the 2024-2025 school year as presented.

Don made the motion to ratify the negotiated agreement for the 2024-2025 year as presented.

Seconded: Cindi Terry Motion Carried: 5-0

* 1. Orion - Amanda Lowrance recommends continuing our contract with Orion.

Chris Baker made the motion to approve our contract with Orion.

Seconded: Sally Cox Motion Carried: 5-0

* 1. Para Wages
     1. Amanda Lowrance recommends a pay increase of 4.35% on the base effective the 2024-2025 school year.
     2. Amanda Lowrance recommends an additional pay increase of 2.17% to all para educators who qualify for raises through our Para Merit Pay system effective for the 2024-2025 school year as presented.

Don Minor made a motion to approve a pay increase of 4.35% on the base for Paras effective the 2024-2025 school year and to give an additional pay increase of 2.17% to all para educators who qualify for raises through our Merit Pay system effective for the 2024-2025 school year as presented.

Seconded: Chris Baker Motion Carried: 5-0

* 1. Office Staff Wages - Amanda Lowrance recommends a pay increase of 4.35% for all office staff as presented effective July 1, 2024.

Chris Baker made a motion to give a pay increase of 4.35% for all office staff as presented effective July 1, 2024.

Seconded: Cindi Terry Motion Carried: 5-0

* 1. Policy Updates - Amanda Lowrance recommends approving the policies to be updated and adopted as presented.

Don Minor made a motion to approve the policies to be updated and adopted as presented.

Seconded: Cindi Terry Motion Carried: 5-0

* 1. Harris Fund Accounting Renewal - Amanda Lowrance recommends the continuation of our contract with Harris Fund accounting for the 2024-2025 school year.

Chris Baker made a motion to continue our contract with Harris Fund accounting for the 2024-2025 school year.

Seconded: Don Minor Motion Carried: 5-0

* 1. Teacher Mentors - Amanda Lowrance recommends the following mentors for the 2024-2025 school year.
     1. Derek Voorhis
     2. Rheann Heater
     3. Abbie Davis
     4. Gina Westermen
     5. Diana Robinson
     6. Jennie Willard

Cindi Terry made the motion to approve the mentors as listed above for the 2024-2025 school year.

Seconded: Sally Cox Motion Carried: 5-0

* 1. SCA Contract with 353 - Amanda Lowrance recommends renewal of our 353 contract as proposed for the 2024-2025 school year.

Don Minor made the motion to approve the renewal of our 353 contract as proposed for the 2024-2025 school year.

Seconded: Chris Baker Motion Carried: 5-0

* 1. Disposal of Technology - Amanda Lowrance recommends disposing five computers to Walmart for an estimated return of $150.

Don Minor made the motion to approve disposing five computers to Walmart for an estimated return of $150,

Seconded; Cindi Terry Motion Carried: 5-0

* 1. Transportation Pay Percentage Increase - Amanda Lowrance recommends a pay increase of 4.35% on the base effective the 2024-2025 school year.

Chris Baker made the motion to approve a pay increase of 4.35% on the base for transportation drivers effective the 2024-2025 school year.

Seconded: Sally Cox Motion Carried: 5-0

* 1. Assistant Director Percentage Increase - Amanda Lowrance recommends a pay increase of 4.35% to the Assistant Director’s salary beginning July 1, 2024.

Chris Baker made the motion to approve a pay increase of 4.35% to the Assistant Director’s salary beginning July 1, 2024.

Seconded: Cindi Terry Motion Carried: 5-0

* 1. Malibu Update and Recommendations - Amanda Lowrance recommends we trade in the Malibu to go towards the purchase of a newer sedan with less mileage up to $12,000.

Don Minor made the motion to approve the trade in of the Malibu to go towards the purchase of a newer sedan with less mileage up to $12,000.

Seconded: Chris Baker Motion Carried: 5-0

1. **Executive Sessions**
   1. Personnel

At 7:44 pm, Tiffani Callaway moved the board go into executive session to discuss an individual employee’s personal health matter pursuant to the non-elected personnel exception under KOMA, and the open meeting will resume in the boardroom at 7:49 pm. The Board asked for Amanda Lowrance and Hannah Hemberger to attend.

Seconded: Chris Baker Motion Carried: 5-0

***Board was back in open session at 7:49pm***

At 7:50 pm, Tiffani Callaway moved the board go into executive session to discuss the Directors contract pursuant to the non-elected personnel exception under KOMA, and the open meeting will resume in the boardroom at 7:55 pm.

Seconded: Don Minor Motion Carried: 5-0

***Board was back in open session at 7:55pm***

Tiffani Callaway made a motion to approve a 4.35% raise to the Directors

Contract effective July 1, 2024.

Seconded: Don Minor Motion Carried: 5-0

* 1. Negotiations
  2. Students

1. **Adjourn**

The meeting was adjourned at 7:56pm by Board President Tiffani Callaway.

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Approve Attest Date