SUMNER COUNTY EDUCATIONAL SERVICES, INTERLOCAL District 619

**Board of Directors Meeting**

2612 North A St., Wellington, KS 67152

April 24, 2023

7:00 PM

**BOARD MINUTES**

**Call Meeting to Order-** The meeting was called to order at 7:00 pm by Board President Angela Jefferies with all board members present. We have a quorum.

**Board Members Present**- Don Minor, USD 509; Chris Baker(alternate), USD 360; Tiffani Callaway, USD 359; Cindi Terry, USD 358 and Angela Jefferies, USD 357

**Staff/Guest Present**- Lynette Pauly, SLP; Jacie Seba, School Psych; Lucein Ross, PT; Kim Hunt, School Psych; Lisa Ouellette, OT; Hannah Hemberger, SCA Principal; Amanda Lowrance, 619 Director and Candi McMinn, Board Clerk.

1. **Additions to the Agenda**
   1. F.e. Functional Curriculum Costs (strike from agenda)
   2. F.f. Insurance Cost (table to executive session)
   3. G.b.i.3. Add Molly Franco-Resignation
   4. G.b.iii 1. Molly Franco (strike from agenda)
   5. G.b.vi Directors Contract (table to executive session)
   6. G.b.v. Assistant Director Contract (table to executive session)
   7. G.c.i. Add Updated Staffing Model
2. **Approval of Agenda**

Angela Jefferies made the motion to approve the agenda with additions as presented.

Seconded: Don Minor Motion Carried: 5-0

1. **Audience with the Public**
   1. Lucein Ross addressed the board.
2. **Consent Items**
   1. Approval of Minutes of Previous Meeting
   2. Approval of Bills
   3. Approval of PDC Points

Don Minor made a motion to approve Consent Items a.-c. as presented.

Seconded: Tiffani Callaway Motion Carried: 5-0

1. **Reports**
   1. Director’s Report/Calendar
   2. Sumner County Academy
   3. Financial Report
2. **Discussion Items**
   1. Updated Staffing Model 2023-2024
   2. KASB 2023-2024 Membership/Legal Assistance Contracts
   3. District Assessments
   4. 619 Office/Itinerant Calendar
   5. ~~Functional Curriculum Costs~~
   6. Insurance Cost (table to executive session)
3. **Action Items**
   1. Shorten SCA school year 2022-2023
      1. Amanda Lowrance recommends approval of the presented shortened SCA school year calendar.

Tiffani Callaway made the motion to approve the shortened SCA school year calendar, with the last day for students being May 19th.

Seconded: Don Minor Motion Carried: 5-0

* 1. Personnel
     1. Resignations
        1. Amanda Lowrance recommends acceptance of the resignation of Heather Drews, our occupational therapist effective at the end of the 2022-2023 school year and thank her for her many years of service.

Don Minor made the motion to accept the resignation of Heather Drews, our occupational therapist effective at the end of the 2022-2023 school year and thank her for her many years of service.

Seconded: Chris Baker Motion Carried: 5-0

* + - 1. Amanda Lowrance recommends accepting the resignation of Nicole Eaton, elementary functional teacher, at the end of the 2022-2023 school year and thanking her for her years of service.

Chris Baker made the motion to accept the resignation of Nicole Eaton, elementary functional teacher, at the end of the 2022-2023 school year and thank her for her years of service.

Seconded: Tiffani Callaway Motion Carried: 5-0

* + - 1. Amanda Lowrance recommends accepting the resignation of Molly Franco, Argonia Elem IRC, at the end of the 2022-2023 school year and thank her for her years of service.

Tiffany Callaway made the motion to accept the resignation of Molly Franco, Argonia Elem IRC, at the end of the 2022-2023 school year and thank her for her years of service.

Seconded: Don Minor Motion Carried: 5-0

* 1. Updated Staffing Model
     1. I. Amanda Lowrance, recommend we approve the updated staffing model as presented.

Tiffani Callaway made the motion to approve the updated staffing model as presented.

Seconded: Chris Baker Motion Carried: 5-0

* + 1. Continuing contracts for staff who are in probationary status for 2023-24 school year:
       1. Kelsey Carpenter - Caldwell ECSE (1.0 FTE - Shared with USD360)
       2. Rheann Heater - South Haven/Caldwell MS/HS (1.0 FTE)
       3. Taylor Johnson - SCA HS (1.0 FTE)
       4. Laura Pennington - School Psychologist (1.0 FTE)
       5. Kimberly Hunt - School Psychologist (1.0 FTE)
       6. Derek Voorhis - Belle Plaine HS (1.0 FTE)
       7. Maggie McMinn - Belle Plaine PreK (1.0) FTE
       8. Sallie Hoover - Oxford HS (1.0 FTE)
       9. Kahlie Miller - SCA Middle School (1.0 FTE)
       10. Gina Westerman - Oxford Elementary / HI (1.0 FTE)
       11. Cassandra Grieve - Belle Plaine - 7-8 (1.0 FTE)
       12. Ken Fanska - Belle Plaine MS (1.0 FTE)
       13. Taylor Reyes - Caldwell Elementary (1.0 FTE)
       14. Ric Wright - Gifted
       15. Jessica Beevers - SLP (1.0 FTE)

Don Minor made a motion to approve continuing contracts for staff who are in probationary status for the 2023-2024 school as presented.

Seconded: Tiffani Callaway Motion Carried: 5-0

* + 1. Continuing contracts for staff who are in non-probationary status for the 2023-24 school year:
       1. ~~Molly Franco - Argonia Elem. (1.0 FTE)~~
       2. Jessica Mitchell - Oxford ECSE (1.0 FTE)
       3. Renee Jerrick - Belle Plaine Elem. (1.0 FTE)
       4. Jeanne Hamersky - Belle Plaine Elem. (1.0 FTE)
       5. Blair Bowlin - Belle Plaine MS/HS Low Incidence (1.0 FTE)
       6. Abbie Davis - Belle Plaine MS (1.0 FTE)
       7. Jacie Seba - School Psych. (1.0 FTE)
       8. Lisa Ouellette - OT (0.8 FTE)
       9. Lucein Ross - PT (1.0 FTE)
       10. Jennie Willard - South Haven Elem. (1.0 FTE)
       11. Michaela Carroll - SCA (1.0 FTE)
       12. Krista Imm - SLP (1.0 FTE)
       13. Lynette Pauly - SLP (1.0 FTE)
       14. Crystal Willson - SCA (1.0 FTE)
       15. Kelsey Clemons - Sumner County Special Instructional Coach (1.0 FTE)

Tiffani Callaway made a motion to approve continuing contracts for staff who are in non-probationary status for the 2023-24 school year as presented.

Seconded: Chris Baker Motion Carried: 5-0

* + 1. New Teacher Contracts - Amanda Lowrance recommends the following new teacher contracts for the 2023-2024 school year:
       1. Emily Beck - Argonia PreK (shared with Argonia)-3rd grade. (1.0 FTE)

Tiffani Callaway made a motion to approve Emily Beck for Argonia Prek (shared with Argonia)-3rd grade for a full-time FTE.

Seconded: Don Minor Motion Carried: 5-0

* + 1. Assistant Director Contract 2023-2024 school year (table to executive session)
    2. Director Contract 2023-2024 (table to executive session)
  1. FY 24 Contracted Service
     1. Amanda Lowrance recommends 619 renewing our membership and legal assistance with KASB for the 2023-2024 school year.

Don Minor made a motion to renew 619 membership and legal assistance with KASB for the 2023-2024 school year.

Seconded: Chris Baker Motion Carried: 5-0

* + 1. Amanda Lowrance recommends 619 renew our BFR CPA, LLC contract for the 2023-2024 school year.

Tiffani Callaway made a motion for 619 to renew our contract with BFR CPA, LLC contract for the 2023-2024 school year.

Seconded: Don Minor Motion Carried: 5-0

* 1. 619 Office/Itinerant and SCA Calendars
     1. Amanda Lowrance recommends the adoption of the 619 Office/Itinerant and SCA Calendars for the 2023-2024 school year.

Tiffani Callaway made a motion to adopt the 619 Office/Itinerant and SCA Calendars for the 2023-2024 school year.

Seconded: Don Minor Motion Carried: 5-0

* 1. ESY Contracts
     1. Amanda Lowrance recommends ESY Contracts be issued to the following at the daily rate:
        1. Jeanne Hamersky-BPES IRC
        2. Maggie McMinn-BPES Functional
        3. Michaela Carroll-SCA Structured
        4. Kahlie Miller-SCA
        5. Crystal Willson-SCA
        6. Kelsey Carpenter-Caldwell Elementary

Tiffany Callaway made a motion to approve the ESY contracts as presented at the daily rate.

Seconded: Chris Baker Motion Carried: 5-0

1. **Executive Sessions**
   1. Personnel

At 7:30 pm, Angela Jefferies moved that the board go into executive session to discuss personnel matters for non-elected personnel under KOMA, and the open meeting will resume in board room at 7:50 pm. The Board asked for Amanda Lowrance to attend.

Seconded: Don Minor Motion Carried: 5-0

***The Board was back in open session at 7:50 pm.***

At 7:52 pm, Angela Jefferies moved that the board go into executive session to discuss Assistant Director interviews for non-elected personnel under KOMA, and the open meeting will resume in the board room at 8:12 pm. The Board asked for Amanda Lowrance to attend.

Seconded: Chris Baker Motion Carried: 5-0

***The Board was back in open session at 8:12 pm.***

At 8:13 pm, Angela Jefferies moved that the board go into executive session to assistant Director interviews for non-elected personnel under KOMA, and the open meeting will resume in the board room at 8:23 pm. The Board asked for Amanda Lowrance and Hannah Hemberger to attend.

Seconded: Chris Baker Motion Carried: 5-0

***The Board was back in open session at 8:23 pm.***

Angela Jefferies made a motion to accept and approve the resignation of Hannah Hemberger as SCA principal effective at the end of SY 2022-2023.

Seconded: Chris Baker Motion Carried: 5-0

Angela Jefferies made a motion to approve a contract for Hannah Hemberger as the 619 Assistant Director for SY 2023-2024.

Seconded: Chris Baker Motion Carried: 5-0

At 8:25 pm, Angela Jefferies moved that the Board go into executive session to discuss Director’s contract for non-elected personnel exception under KOMA, and the open meeting will resume in the board room at 8:30 pm.

Seconded: Chris Baker Motion Carried: 5-0

***The Board was back in open session at 8:30 pm.***

Angela Jefferies made a motion to extend Amanda Lowrance’s Director’s contract for the 2023-2024 school year.

Seconded: Tiffani Callaway Motion Carried: 5-0

* 1. Negotiations

At 8:31 pm, Angela Jefferies moved we go into executive session to discuss negotiations contents pursuant to the exception for employer-employee negotiations under KOMA, and the open meeting will resume in the board room at 8:46 pm. The board requested Amanda Lowrance and Hannah Hemberger to attend.

Seconded: Chris Baker Motion Carried: 5-0

***The Board was back in open session at 8:46 pm.***

* 1. Students

1. **Adjourn**

The meeting was adjourned at 8:47 pm, by Madame President Angela Jefferies.

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Approve Attest Date