SUMNER COUNTY EDUCATIONAL SERVICES, INTERLOCAL District 619

**Board of Directors Meeting**

2612 North A St., Wellington, KS 67152

October 28, 2024

7:00 PM

**BOARD MINUTES**

1. **Call Meeting to Order**- The meeting was called to order at 7:00pm with five Board members present. We have a quorum.

**Board Members Present**: Tiffani Callaway, USD 359; Kordell Kattenberg, USD 360; Carl Zimmerman, USD 357; Cindi Terry, USD358; Don Minor, USD 509

**Staff/Guest Present:** Randy Ford, with BFR 619 Auditor; Amanda Lowrance, Director; Hannah Hemberger, Asst. Director; Dave Martin, SCA Principal and Candi McMinn, Board Clerk

1. **Additions to the Agenda**
2. **Approval of Agenda**

Don Minor made a motion to approve the agenda as presented.

Seconded: Cindi Terry Motion Carried: 5-0

1. **Audience with the Public**
2. **Consent Items**
   1. Approval of Minutes of Previous Meeting
   2. Approval of Bills
   3. Approval of PDC Points

Don Minor made a motion to approve Consent Items a.-c. as presented.

Seconded: Kordell Kattenberg Motion Carried: 5-0

1. **Reports**
   1. Director’s Report/Calendar
   2. Sumner County Academy
   3. Financial Report
2. **Discussion Items**
   1. Audit Report- Randy Ford presented the Audit findings
   2. Admin Meeting
   3. Staffing Update
   4. Vehicle Update
   5. Para Pay
   6. Adult Education and Family Literacy Act
   7. IDEA Gifted and File Review
   8. Positive Pay
   9. Teacher Apprentices
3. **Action Items**
   1. Positive Pay – Kordell Kattenberg made a motion to approve purchasing Positive Pay at $35 a month from Valley State Bank to ensure no fraudulent occurrences impact 619 financially.

Seconded: Cindi Terry Motion Carried: 5-0

* 1. Teacher Apprentice – Don Minor made a motion to place Nobie Cooper and Jill Drake as Teacher Apprentices for Interlocal 619 under the KSDE grant cycle to begin January 2025, pending approval of applications submitted to the state.

Seconded: Cindi Terry Motion Carried: 5-0

1. **Executive Sessions**
   1. Personnel

At 7:44 pm, Tiffani Callaway made the motion to go into executive session to discuss a Classified personnel matter pursuant to the non-elected personnel exception under KOMA, and the open meeting will resume in the boardroom at 7:49 pm. The board asks for Amanda Lowrance and Hannah Hemberger to attend.

Seconded: Kordell Kattenberg Motion Carried: 5-0

***The board was back in open session at 7:49 pm.***

At 7:50 pm, Tiffani Callaway made a motion to go into executive session to discuss a Certified Personnel matter pursuant to the non-elected personnel exception under KOMA, and the open meeting will resume in the boardroom at 7:55 pm. The board asks for Amanda Lowrance and Hannah Hemberger to attend.

Seconded: Don Minor Motion Carried: 5-0

***The board was back in open session at 7:55 pm.***

At 7:55pm, Tiffani Callaway made a motion to go into executive session to discuss a Certified Personnel matter pursuant to the non-elected personnel exception under KOMA, and the open meeting will resume in the boardroom at 8:00 pm. The board asked for Amanda Lowrance and Hannah Hemberger to attend.

Seconded: Kordell Kattenberg Motion Carried: 5-0

***The board was back in open session at 8:00 pm.***

At 8:00 pm, Tiffani Callaway made a motion to go into an executive session to discuss a Certified Personnel matter pursuant to the non-elected personnel exception under KOMA, and the open meeting will resume in the boardroom at 8:05 pm. The board asked for Amanda Lowrance and Hannah Hemberger to attend.

Seconded: Cindi Terry Motion Carried: 5-0

***The board was back in open session at 8:05 pm.***

* 1. Negotiations
  2. Students

At 8:05 pm, Tiffani Callaway made a motion to go into an executive session to discuss student placement pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA, and the open meeting will resume in the boardroom at 8:10 pm. The board asked for Amanda Lowrance and Hannah Hemberger to attend.

Seconded: Kordell Kattenberg Motion Carried: 5-0

***The board was back in open session at 8:10 pm.***

At 8:10 pm, Tiffani Callaway made a motion to go into executive session to discuss actions adversely or favorably affecting a student under KOMA, and the open meeting will resume in the boardroom at 8:15 pm. The board asked for Amanda Lowrance and Hannah Hemberger to attend.

Seconded: Don Minor Motion Carried: 5-0

***The board was back in open session at 8:15 pm***

1. **Adjourn**

The board meeting was adjourned at 8:16 pm, by Board President Tiffani Callaway.

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Approve Attest Date